



Bull-eh-dia's Tapas Bar Special Event/Party Reservation Contract

Party Name:	Number of People In Party:
Party Purpose : <small>(i.e. birthday, graduation, include names of the celebrant)</small>	<small>(exact number of people, no ranges i.e. 10-15, minimum 8 people)</small>
Date & Party Start Time Requested:	Number of Hours Requested:
Party End Time Requested: <small>(we do not allow parties on Friday or Saturday Evenings past 5pm, parties prior to 5pm must end at 6pm)</small>	<small>(2.5hours maximum party at a table)(standing or sitting at the bar is allowed before and after the party)</small>
	Party Captain Name & Cell Number:

Terms and Conditions

Party Set-Up Fee (1hour party)	\$25 (2 tables of four)	\$50 (4 tables of four)	\$100 (8 tables of four)
Party Set-Up Fee (2hour party)	\$50 (2 tables of four)	\$100 (4 tables of four)	\$200 (8 tables of four)
Party Set-Up Fee (2.5hour party)	\$75 (2 tables of four)	\$150 (4 tables of four)	\$300 (8 tables of four)

(includes platter design & prep, also includes floor manager design & prep)

Deposit <small>(reservation is not confirmed until there is a paid deposit)</small>	Final Payment <small>(final payment is due before the party takes their seats)</small>
25% of Party Grand Total	75% of Party Grand Total

This is a legal contract between the Party Captain, the members of the party, and Bull-eh-dia's Tapas Bar. Party must start on time, we allow 15minutes for your party to take their seats at the tables prior to the party start time. For example, if your party starts at 6pm, we will have the tables ready at 5:45pm so your party can sit down prior to the party start time. Water and drinks will be served first at the party starting time. All Tapas will be served 15 - 30 minutes after the starting time of the party. For example, if your party start time is 6pm then the Tapas will start being served at 6:15pm or 6:30pm. If your party does not arrive on time and the drink service has to start late, your party end time will still be the same and you will lose that time of your party. Parties that have not shown 30minutes after start time will be cancelled and the booking will be **null&void** and the deposit will not be refunded. If your party shows up after 30minutes we will try to seat you in the open tables of the restaurant but we can not guarantee your group will be together. Also, if your party is more than 30minutes late, all ordering will take place from the menu due to the fact that the party was **null&void** and the 25% deposit is nonrefundable and is not to be used toward regular menu ordering. All additional food items and drink items that are ordered are in addition to the costs of the reserved party. For example, somebody wants to try additional dishes off the menu or would like a different drink then the drinks that were part of the party package, these items will be billed at regular menu pricing on separate tabs that will be opened on a per person basis. To open a tab, the party member must have a valid I.D. and a major credit card. To consume alcohol, all party members must be 21 years of age or older, and need a valid identification. If party members can not show valid identification then they will not be able to consume alcohol. The final payment will be made before the party takes their seats. The Party Captain should direct all party members to wait at the bar until the entire party arrives. Once the Party Captain has settled payment with the floor manager, the floor manager will tell the Party Captain to gather their party and guide all the members of the party toward the reserved section. The floor manager will also help in guiding guests to the tables after final payment has been made. The final payment will be made with one credit card. The total payment will have the following charges: 1)set-up fee 2) total food and liquor 3) tax and 4) an 18% gratuity. If you feel the service was better than 18% gratuity you can give additional gratuity to your servers that day/evening in cash or by credit card. Renting out the restaurant is also an option, ask a manager to speak with the owner if you have an interest in renting out the restaurant for your private party. Some terms can be negotiable based off different group parameters. All parties must be booked 36 hours prior to party date and time.

Party Package #1	Party Package #2	Party Package #3	Custom Package
Minimum 15 people Nonrefundable Deposit is \$150 to place a booking 25% of grand total within 24 hours of the party start time - this is considered full nonrefundable deposit - if payment is not received 24hours prior, party is considered null&void with no refund. 75% of the grand total before the party starts - this is considered final payment	Minimum 15 people Nonrefundable Deposit is \$200 to place a booking 25% of grand total within 24 hours of the party start time - this is considered full nonrefundable deposit - if payment is not received 24hours prior, party is considered null&void with no refund. 75% of the grand total before the party starts - this is considered final payment	Minimum 15 people Nonrefundable Deposit is \$250 to place a booking 25% of grand total within 24 hours of the party start time - this is considered full nonrefundable deposit - if payment is not received 24hours prior, party is considered null&void with no refund. 75% of the grand total before the party starts - this is considered final payment	Minimum 8 people 25% of grand total at booking which is nonrefundable 75% of the grand total before the party starts - this is considered final payment
Date of Booking:	Date of Booking:	Date of Booking:	Date of Booking:
Date Paid Deposit:	Date Paid Deposit:	Date Paid Deposit:	Deposit Amount:
Party Date Final Payment:	Party Date Final Payment:	Party Date Final Payment:	Party Date Final Payment:

Custom Party Package Details, you can set-up a custom party package choosing multiple dishes off the menu, all custom party package details to be explained in this section of the contract. There is a \$50 additional custom package fee. Minimum of eight people for a custom party. Custom Party package includes:

Date of Booking ands Deposit Amount: <small>(this is the date that Bull-eh-dia's Tapas Bar receives the custom nonrefundable 25% payment or nonrefundable deposit)</small>	Total Payment for Party: <small>(setup plus food/liquor plus tax plus 18%gratuity)</small>
25% Deposit Amount (minus booking deposit): <small>(due at booking for custom party, due 24 hours in advance for party package 1, 2, or 3;the booking deposit reduces the 25% payment)</small>	75% Final Payment: <small>(due before party takes their seats)</small>
Credit Card Number:	Credit Card Expiration:
	3-Digit Code:
Credit Card Name and Billing Address:	

I accept this contract for a party reservation at Bull-eh-dia's Tapas Bar. I fully accept responsibility for all actions of my party. I also accept full financial responsibility of the 25% deposit and the 75% final payment. I fully understand all the terms and conditions outlined in this contract and also the verbal conversations that I have had with the management of Bull-eh-dia's Tapas Bar.

Signature of Party Captain _____ Date of Contract _____

OFFICE USE ONLY			
(SET-UP FEE & CUSTOM PACKAGE FEE)	FOOD & LIQUOR TOTAL	TAX	GRATUITY